

NATIONAL PARK HOLIDAY HOME
7 Park Lane, National Park (off Millar Street)

CHECK IN: from 3pm

CHECK OUT: before 2pm

KEYS

The code to the lock box containing the house keys will be sent to you prior to your stay. The lockbox is situated near the back door located about 1 metre to the left of the door sheltered from the weather by the veranda roof. A torch may be helpful when arriving after dark. **The keys MUST be returned to the lockbox before you return home and the lockbox locked by randomly tumbling the numbers away from the entry code!!**

ACCOMMODATION

The home is fully furnished and sleeps 10.

Bedroom 1 : 1 queen bed; Bedroom 2 : 2 single beds; Bedroom 3 : 6 single beds.

FURNISHINGS

Fully equipped kitchen, washing machine, tumble dryer (*please remove fluff from the filter before and after use*), Smart TV and Heat Pump.

LINEN

Duvets, blankets and pillows are provided. For hygiene reasons please supply and use your **OWN** sheets/duvet covers, and pillowcases - **existing duvet covers and pillowcases are for protection only**. Extra blankets may be required in winter. You will need to bring your own bath towels.

Soiled mattress and pillow protectors MUST be washed and replaced before you leave.

CLEANING SUPPLIES

Bring your own supplies including toilet rolls, tea towels, anti-bacterial cleaner or disinfectant, septic tank safe dishwashing liquid, cleaning products and toilet cleaner, and basic cleaning materials (cloths, sponges, etc.)

MOBILE / INTERNET

Mobile phone coverage is available, and Wi-Fi is provided. The SSID and password are detailed on the face of the modem. *Apps such as Netflix are available on the Smart TV, however if your log in to your own account, remember to log out when you leave to prevent the next guests from accessing your account!*

RUBBISH COLLECTION

There is NO kerbside rubbish collection in National Park. ALL rubbish must be taken to the Transfer Station in Pehi Road which has limited opening hours. Alternatively, take your rubbish home with you.

WASTE

Do NOT put grease or food waste down the sink or drains. Do NOT flush baby wipes, sanitary pads, tampons, or other foreign objects down the toilet.

CLEANING

The house must be left **clean** on vacating the property. Please refer to the Holiday Home Housekeeping Rules for our cleaning protocol. A charge may apply if the next occupant reports extra cleaning is necessary.

PEST ACTIVITY

From time-to-time pest noises may be heard in the walls/ceilings – particularly at night. We do our best to bait/trap however are unable to regularly monitor the situation. Ear plugs may be a solution.

WOODBURNER

Wood is supplied - however we suggest you take kindling for easy starting. Please clean the fireplace before you leave and bury the ashes in the garden (a bucket is provided for the transfer of ashes). Please advise the Convenor if wood reserves are low. Ensure there is no furniture, clothing or any other items too close to the fireplace

POWER

Please leave the power **ON** when vacating the home. **Do NOT turn off the fridge! Switch the Heat Pump OFF when you leave the premises - Do NOT leave the Heat Pump on when the property is unoccupied.**

WATER

In an emergency and the unlikely event of a burst water pipe or water leak/flood in the house, the water supply may be switched off at water shutoff valve located under the laundry floor. It is best accessed from the laundry side of the house.

HEALTH & SAFETY – ELECTRICAL DEVICES

Multi-Boards & Adaptors - If used correctly, multi socket boards are safe, but if overloaded, worn or damaged, they can cause a fire or electric shock. **Only** use a power board with an overload protection device. Do NOT 'piggyback', multiple adaptors, and extension leads, plugging one power-board into another is very dangerous!

HEALTH & SAFETY

If a Guest and/or Member has a safety concern, or if there is a near miss, incident, or accident, the “Near Miss Report Form” and/or the “Accident Report Form” which can be found in the Club Documents on the ASSCI website, must be completed and forwarded to the Committee.

SUGGESTIONS AND FEEDBACK

To help us maintain our Club’s home for your enjoyment, please complete the Guest Feedback form, scan it and email it to us on admin@assci.co.nz We welcome all suggestions and feedback!

Treat this home with care – it is for you and other club members to enjoy!